APPENDIX B:

College of Education
Non-Academic Complaint Form
Non-Academic Complaint Form

Name of Student______________________________________________________________

Student ID#_________________________Major_____________________________________

Address (Local) ______________________________________________________________

(Permanent)_________________________________________________________________

(E-mail)_____________________________________________________________________

Telephone number (Local or Cell) ___________________________ (Permanent) ___________

Classification (please check appropriate box):

Freshman { }                      Sophomore { }              Junior { }            Senior { }             Graduate { }

Individual Related to Complaint is (please check appropriate box):

{ } Faculty

{ } Staff

{ } Student

Date and Time of Occurrence____________________________________________________

Location of Occurrence________________________________________________________

Please describe your complaint in as much detail as possible and offer any remedy request (if known).

By signing below, I certify that all the information provided on this form is accurate and correct.

__________________________________________  __________________________
Signature                                      Date

NOTE: Please attach any additional supporting documentation to support your complaint.